



Mission: As Minnesota Nursing Administrators in long term care, it is our mission to promote leadership and excellence through education, networking, mentoring and advocacy for the benefit of our members and the people in the communities we serve.

February 15, 2023

Dear Administrators:

Thank you for supporting your Nurse Leader through membership in Minnesota Directors of Nursing Administration/LTC (MN-DONA). We would like to provide you the opportunity to nominate your Assisted Living (AL) Nurse Leaders for the second annual AL Nurse Leader of the Year Award. We would appreciate you taking time to forward this to all your Clinical Managers, Social Workers and Nursing Staff.

The purpose of this award is to recognize AL Nurse Leaders within MN-DONA who promote excellence, inspire new AL Nurse leaders, and honor the profession.

Your nomination is a great opportunity to honor your AL Nurse Leader. All nominees are recognized in the presence of their peers from around the state at the annual Spring Connection held at The Park Event Center in St. Cloud on May 10-11, 2023. It is our hope that the winner will be in attendance at the Spring Connection to allow us to surprise them with their award.

Nominations for the AL Nurse Leader of the Year Award are reviewed by the MN-DONA Board of Directors and scored based on the eligibility requirements and your responses to criteria questions.

In addition to your nomination letter, we ask for *one to three* letters of support from staff, resident families, colleagues, etc.

You will be notified if your nominee has been chosen to receive the AL Nurse Leader of the Year Award prior to the Spring Connection.

Award nominations may be submitted by email to:

Sarah Berkner

sarah@bestmeetings.com

Questions: Email Sarah or call 800-958-8875

Award nominations must be received by March 30, 2023. Late entries will not be accepted. See the award eligibility and criteria on the other side of this letter.

Sincerely

Kristine Rogers

Kristine Rogers

MN-DONA President

krogers@lyngblomsten.org



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2023 MN-DONA Assisted Living Nurse Leader of the Year Award

Core Eligibility Requirements

- MN-DONA member
- Employed as an Assisted Living Nurse Leader for a combined total of 3 years over the course of their career.

Award Criteria

Please respond to each of the criteria questions:

- What makes the Nurse Leader of your facility stand out?
- How does your Nurse Leader foster growth and development of self and staff to enhance Assisted Living?
- Share examples of leadership advancing the mission and goals of your organization.

Tips for Writing a Successful Award Nomination

- Read the eligibility and criteria for the award carefully and address the specific criteria in your nomination letter.
- The nomination will be judged based on clear and complete content that directly addresses the award criteria. The best nominations are simple, to the point, and contain facts and concrete examples that illustrate why the nominee should receive the award. The supporting letters should also address the criteria.

Please submit one to three nomination letters to sarah@bestmeetings.com by **March 30** for consideration.